

January 2024

## National visa for IT specialists

### 1. General information

If you do have practical experience in the field of information and communication technology but no formal qualifications, you can apply for national visa for an IT-specialist. Required is significant professional experience (at least 3 years professional experience in the last 7 years) and job offer with gross annual salary of at least € 54,360 (as of 2024).

As a rule, proof of German language skills at B1 level are required but exceptions can be made in duly substantiated cases, e.g. if the working language in the company is purely English.

The long-term residence permit is issued exclusively by the relevant alien authority in Germany. At the German Embassy you apply for the national visa which is required in advance to enter German territory to work.

General information about national visa for an IT-Specialist can be found on the portal for qualified professionals: [www.make-it-in-germany.com](http://www.make-it-in-germany.com)

Please note that your visa application must be made in person and will be accepted only if all required documents are submitted according to our regulations.

**Each submitted document in original has to be accompanied by 1 copy.** Printout of a PDF file is not considered original. Physical document with the original signatures of both parties and/or electronically signed document with certification are considered originals.

Documents in foreign languages have to be provided with a certified translation into German or English.

Your original documents (certificates, diplomas, etc.) and passport will be checked and returned to you.

Appointments can be booked online free of charge: [www.tallinn.diplo.de/Terminvergabe](http://www.tallinn.diplo.de/Terminvergabe)

The visa must be approved by the Federal Employment Agency and, where applicable, the competent foreigners authority in Germany. The visa will only be issued when this approval has been received.

Flight reservations are not required to apply for a visa. Please only book the tickets when you have received your visa.

The Embassy reserves the right to request further documents. Missing documentation delays the procedure and can result in your application being rejected.

Please do not contact the Embassy to check the status of your application during the processing period. The inquiries cannot be answered.

## **2. Fees**

The fee for processing the visa application is € 75,00. This amount has to be paid in cash or per credit card. This is a processing fee. Thus, a refund in case of withdrawal of the application or up-on denial is not possible.

## **3. Process**

Processing visa usually takes some weeks. As soon as a decision has been made, the applicant is immediately contacted by the embassy. Applicants are kindly asked not to make any enquiries about the current status of their visa application.

## **4. Required documents**

Please make sure that you provide a complete application form and all additional documents required. Incomplete applications will not be considered!

Please sort the documents according in the following order:

- ☐ 1 filled-in and signed visa application form:  
<https://videx-national.diplo.de/videx/visum-erfassung/#/videx-langfristiger-aufenthalt>
- ☐ 1 recent passport photo (45x35 mm)
- ☐ your national passport (validity of which has to exceed at least 6 months; issued not earlier than 10 years ago), + 1 copy of **all pages with records**
- ☐ your Estonian residence permit or visa, held for at least 3 months at the time of application and for additional 2 months after your entry to Germany, + 1 copy
- ☐ your current resident registration card/document from Estonian authority
- ☐ Employment agreement with a German company, with detailed description of the employment (duration, salary, working time, holiday etc.), + 1 copy
- ☐ additional form of employment declaration "Erklärung zum Beschäftigungsverhältnis", filled-in and signed by your employer, original + 1 copy:  
[https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/migration/feg-anwendungshinweise-anlagen/anlage4.pdf?\\_\\_blob=publicationFile&v=9](https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/migration/feg-anwendungshinweise-anlagen/anlage4.pdf?__blob=publicationFile&v=9)
- ☐ if necessary for the employment, proof of knowledge of the German language. Otherwise proof that understanding of the other language in question is sufficient
- ☐ travel health insurance covering the time period from your entry to Germany until the beginning of your employment (minimum coverage: 30.000 euros)

- ☐ health insurance valid in Germany
- ☐ Curriculum vitae with details regarding professional career and with the relevant certificates, diploma etc.
- ☐ employment agreements or reports confirming your experience in IT for at least 3 years in the past 7 years, originals + 1 copy
- ☐ proof of relevant theoretical knowledge (training courses or examinations), original + 1 copy

**In individual cases it may be necessary to provide additional documents.  
This fact sheet is regularly updated but makes no claim to be complete.**